



## Application Form For Admission

Please complete this form in **BLOCK** letters using black ink

<b>Section A Personal Details</b>				
Surname				Title: (Mr / Mrs / Ms / Miss)
First Name(s)				
Date of Birth		Marital Status		
Country of Birth		Nationality		
Passport No.		Expiry Date		
Home Address:		Current Address:		
Telephone			Mobile	
E-mail			Fax	
Course Name				
Course Start Date			Course End Date	
Method of study	Full time <input type="checkbox"/>	Part Time <input type="checkbox"/>	Evening <input type="checkbox"/>	Weekends <input type="checkbox"/>

<b>Section B Finance</b>
<b>Name and address of person or organisation responsible for paying fees (if not yourself)</b>

<b>Section C Qualifications</b> (already obtained or expected)			
<b>Educational and Professional Qualifications</b>			
Qualification	Institution	Dates of Study	Class/Division/Grade
Please forward a transcript (officially translated if not in English) of your degree results.			
<b>Work Experience</b>			
<b>Please indicate details of your recent appointments (you may provide a CV instead if you wish)</b>			
Organisation	Dates	Post Held	

**Section D English Language Proficiency**

Is English your first language? Yes / No

If English is not your first language or if the medium of instruction at your previous University was not English, please give details of any relevant qualifications in English language (e.g. IELTS date and score). Please forward copies of certificates for TOEFL or IELTS tests already taken. Please note IELTS is preferred.

**Section E Names and Addresses of Referees**

Please supply references using the standard forms provided.

First Referee –

Second Referee -

**Where did you find out about the courses at our College?****Applicant 's  
Signature****Date of Application**

All decisions by the College are taken in good faith on the basis of the statements made on your application form. If the College discovers that you have made a false statement or have omitted significant information on your application form, for example in examination results, it may withdraw or amend its offer, or terminate your registration, according to the circumstances. The information given on this application form will be electronically stored and used for administrative purposes by the College in accordance with the provisions of the Data Protection Acts 1984 and 1998.

**FOR OFFICE USE ONLY**

Date Application Received

Home Office reference No.

Student ID Card No.

Registration Fees

Date

Student Number

Tuition Fees

Amount Paid

Date

Receipt No.

Outstanding fees

**Remarks:**

Please send completed application form along with registration fee to:  
**The Admissions Office, Bedfordshire College,**  
**Connaught House, 15-17 Upper George Street, Luton, Beds. LU1 2RD UK**  
 Tel: +44 1582 420320 Fax: + 44 1582 740004 E-mail: [info@bedfordshirecollege.co.uk](mailto:info@bedfordshirecollege.co.uk)